Matt Blunt Governor



Michael N. Keathley Commissioner

## State of Missouri OFFICE OF ADMINISTRATION

Post Office Box 809 Jefferson City 65102 (573) 751-1750

## **MEMORANDUM**

**To:** State Agencies

From: Rich AuBuchon

**Date:** June 5, 2007

**Re:** FY'08 State Fleet Mileage Reimbursement Rate

The State Vehicular Travel Policy, SP-12, provides for the establishment of a state fleet mileage reimbursement rate based on the state's cost to own and operate a mid-size sedan in the state vehicle fleet. Considerations for current and projected fuel prices by the federal Energy Information Administration were included in establishment of this rate.

For FY '08, the state fleet mileage reimbursement rate has been set at 25.0 cents per mile. This rate should be used in accordance with State Vehicular Travel Policy which can be found on the web at: <a href="http://www.oa.mo.gov/co/policies.htm">http://www.oa.mo.gov/co/policies.htm</a>. The expense account form will be revised at the beginning of the fiscal year and can be downloaded at: <a href="http://www.oa.mo.gov/gs/form/fm\_indiv.htm#acctg">http://www.oa.mo.gov/gs/form/fm\_indiv.htm#acctg</a>.